

**Disbursement process of Maharashtra
Direct Benefit Transfer and Services
(Maha DBT) Portal as the single Pan-
State portal for delivery of benefits,
subsidies and services in Maharashtra**

**Government of Maharashtra
General Administration Department**

Government Resolution No: GAD-मातंस-2018/C.R.138/S.1/39

Mantralaya, Mumbai – 400 032

Date: 12 October, 2018

Background

The Government of Maharashtra have a number of welfare schemes which provide benefits, subsidies and services to the citizens of the State. Many of these schemes include financial benefits to the eligible applicants. Direct Benefits Transfer has been adopted by the Government to ensure that benefits are transferred to the beneficiary's bank account electronically, thereby, minimising the various tiers involved in fund flow and ensuring timely and quick payment, accurate targeting of the beneficiary and curbing pilferage and duplication.

Maharashtra State Direct Benefit Transfer (DBT) and Services portal has been envisaged as an integrated state wide portal with the primary objective of disbursing benefits and subsidies and delivering services to the intended and eligible beneficiaries of various departments of the State. The benefits or subsidies will be electronically transferred to the beneficiaries' Aadhaar (Unique ID) Linked Bank Accounts.

1. In Phase I, 39 scholarship schemes across 6 Departments have been on-boarded on the State DBT and Services Portal, enabling registration, eligibility check, application submission, application scrutiny and approval, Treasury bill generation and disbursement of funds to beneficiary accounts.

The 6 Departments are:

- Social Justice and Special Assistance
- VJNT, OBC and SBC Welfare

- Higher and Technical Education
- Tribal Development
- School Education and Sports
- Minorities Development

Other schemes/benefits/subsidies implemented by other Departments of the State will get on-boarded in the upcoming days and would follow a similar process as detailed here.

2. As per the approval of the High Powered Committee, Maharashtra IT Corporation Ltd. (Maha IT) has taken up the development of the Maharashtra State DBT & Services Portal (Maha DBT Portal).

In the Maha DBT portal, there are multiple integrations with various agencies/authorities/bodies of the State and Centre, like UIDAI, SSC-HSC Board, Caste Validity committees, RTS Services, Fee Regulatory Authority, SARAL for fetching of citizen related data along with integration with State Treasury and PFMS for implementing the fund flow and final payment.

The application is envisaged to be a single sign-on integrated application with live data sharing capabilities built on compatible technology platforms.

Government Resolution –

1. Any citizen/applicant desirous of availing any welfare benefit under Maharashtra State Direct Benefit Transfer (DBT) and Services portal, is required to be registered on the portal i.e. at www.mahadbtmahait.gov.in and create his profile. After registration and creation of a profile on the portal, the applicant will have a provision to check the eligibility criteria and his eligibility against the notified schemes on the Portal and can choose to apply to avail the best possible benefit(s).
2. Once the application is submitted, it will go through multi-level scrutiny process at Institution/Agency/Authority and Department levels. The Portal also provides a “send back” option at scrutiny levels, where adequate information/documentation has not been received from the

applicant. Post completion of all required approvals from each of the Institution/Agency/Authority and Department levels, the application shall be forwarded for Bill generation and subsequently for disbursements.

3. Maharashtra DBT portal is integrated with Budget Estimation, Allocation & Monitoring System (BEAMS) which is the online Bill portal of Finance Department, Government of Maharashtra.

In order to implement seamless integration with BEAMS and to ensure deduplication of work, all Departments are required to adhere to the following requirements to raise Treasury Bills for the approved applications, through the DBT Portal:

- a. Identify their schemes which would be getting on-boarded in the Maharashtra State DBT Portal,
 - b. Obtain scheme codes against each of the schemes and map them with the Treasury Systems
 - c. Identify scheme wise Drawing & Disbursement Officer (DDO) and register them with BEAMS
 - d. Open Scheme wise/specific Bank accounts
 - e. Register the scheme wise/specific account in BEAMS against the scheme with the help of Treasury Officers. This is required so that the DDO can choose the scheme specific account via a drop-down and funds can be transferred by Treasury to the required and chosen scheme specific account.
4. As decided in the DBT Cell meeting, Treasury Bills shall be generated in Maharashtra DBT Portal for the on-boarded schemes, as per prescribed and applicable format of Maharashtra Treasury Rules.
 5. As per the Treasury rules, the Bill and the generated documents shall be submitted to the Treasury Offices for approval and obtaining payments in registered bank accounts.
 6. Once the Bill is received from the Departments, after required processing and approval, the Treasury officer shall transfer the approved amount of fund to the scheme specific Bank account, which is registered in BEAMS by the respective Department.

7. Treasury officer shall not demand the list of Beneficiaries along with the Bill. It is to be noted in this context that the AG – Mumbai and AG Nagpur offices shall be provided following features in the DBT portal, for the purpose of Audit process:
 - a. Separate log in credentials of the DBT Portal, so that AG office can view the list of beneficiaries online (in the DBT Portal) against the particular bill number / voucher number
 - b. “Download” facility of the reports / beneficiary lists based on their required bill number / voucher number
 - c. Reports shall be made available as per AG office’s required format, if required
8. After the amount is received by DDO in their scheme specific Bank account from Treasury, the DDO shall transfer the said amount to the “Central Pool Account” at the earliest. Once the fund is credited to the “Central Pool Account”, the applicant shall be getting a notification from the DBT portal so that the applicant can redeem the e-Voucher and avail Direct Benefit disbursements to either his/her Aadhaar linked Bank account or directly to the respective authorised Institution/Agency’s account based on the nature of the application.
9. Once applicant clicks on the Redeem button, disbursement is initiated and the benefit shall be transferred to the respective Beneficiary or authorised Institution/Agency’s account through Public Financial Management System (PFMS). The payment file which is sent from the DBT portal to PFMS shall contain authorisation of Principal Secretary, IT in the form of his DSC authentication and the same file shall be sent to “Central Pool Account” Bank, so that the Bank can finally cross check the authentication and can transfer the benefit to the beneficiary account.
10. The approved applicants against whom the Treasury Bills are generated are validated and registered on PFMS, through a Beneficiary Registration Process. Applicant details are sent to PFMS in the prescribed format which are then validated and registered. Reconciliation and handling of unsuccessful/failure cases will be done by the Maharashtra DBT Portal. Students will be sent reasons for failure and on rectification, the

applicant details will be sent again to PFMS for validation and registration. The validation and registration is primarily done to make sure that the Banking details of the applicants (Aadhaar Linked Accounts) are valid and active and future payments can be made.

This GR issues with concurrence of the Finance Department, Government of Maharashtra.

This Government resolution of Maharashtra Government is available at the website www.maharashtra.gov.in. Reference no. for this is 201810121542077211. This order has been signed digitally.

By order and in the name of the Government of Maharashtra.

(S V R Srinivas)

Principal Secretary (IT)

To,

1. Secretary to the Hon'ble Governor of Maharashtra,
2. Additional Chief Secretary to Hon'ble Chief Minister,
3. Personal Secretary to All Ministers / All Minister of State,
4. Chief Secretary, Government of Maharashtra,
5. Additional Chief Secretary / Principal Secretary / Secretary of All Departments,
6. Registrar, High Court (Original Side) Mumbai,
7. Registrar, High Court (Appeal Side) Mumbai,
8. Registrar, Lok Ayukta, Up Lok Ayukta, Maharashtra State Mumbai
9. Secretary, Maharashtra Public Service Commission Mumbai,
10. Secretary, Maharashtra Vidhan Mandal Sachivalaya Mumbai,
11. Accountant General (A&E), Maharashtra Mumbai,
12. Accountant General (A&E), Maharashtra Nagpur,
13. Accountant General (Audit), Maharashtra Mumbai,
14. Accountant General (Audit), Maharashtra Nagpur,
15. Pay and Accounts Officer, Mumbai,

16. Residential Audit Officer, Mumbai,
17. Director General of Police, Mumbai,
18. All Commissioners of Police,
19. All Divisional Commissioners,
20. Commissioners of All Municipal Corporation,
21. All Collectors,
22. All CEOs of Zilla Parishad / Municipalities,
23. All Departments of Mantralaya,
24. All Head of the Department and Head of the Offices of Govt. of
Maharashtra
25. Select file, DIT, General Administration Department, Mantralaya